

# School Visit Checklist

SCHOOL NAME

SCHOOL ADDRESS

1.

## INFO TO COLLECT PRE-VISIT

School curriculum:

Grade of years level provided:

Language of instruction:

Foreign languages offered:

3.

## DURING THE VISIT: Try to gather as much information as possible!!!

Size of student population \_\_\_\_\_

Student-teacher ratio in class \_\_\_\_\_

Number of nationalities (diversity) \_\_\_\_\_

Start/end time of school \_\_\_\_\_

Transportation options \_\_\_\_\_

Before- or after-school activities \_\_\_\_\_

Emergency procedures \_\_\_\_\_

Regulations towards discipline and attendance \_\_\_\_\_

Policy regarding disruptive behaviours and bullying \_\_\_\_\_

Communication with parents and parent involvement \_\_\_\_\_

Homework (daily, weekly) \_\_\_\_\_

Technology use versus traditional methodology \_\_\_\_\_

Academic results of the school \_\_\_\_\_

Career counselling services \_\_\_\_\_

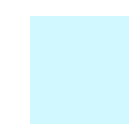
Proper resources to address children's particular needs \_\_\_\_\_

2.

## DURING THE VISIT: Look for important indicators!!!



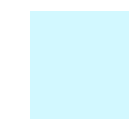
School is located in a nice and accessible surrounding.



There is one campus for all year levels.



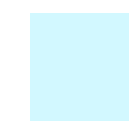
Premise of the school looks safe and secure indoors and outdoors.



Students act respectfully.



Classrooms are adequate and students look focused on their work.



Principal is confident and seems interested in students, teachers and parents.



Teachers seem engaged and knowledgeable.



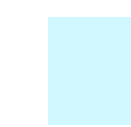
Canteen is well-equipped, clean and safe.



Restrooms are sufficient, clean and dry.



There are sports equipment & facilities (gym, swimming pool).



Nurse service is well-equipped.



There are complementary resources (library, art/music room & science lab).

4.

## OTHER PRATICAL INFO

Admission: procedure and due date

Enrolment and annual fees

Financial aid and scholarships options